



**Express Shuttle**  
**\$20 Each Way!**  
 Inclusive of taxes & gratuities!

Hyatt Regency Jacksonville Riverfront • Express Shuttle Transportation Reservation Form  
 Wesleyan Ministry Conference  
 January 4-7<sup>th</sup>, 2011

Destination Planning Corporation • Phone 904-249-3729 • Fax 904-249-3728 • E-mail [reservations@destinationplanning.com](mailto:reservations@destinationplanning.com)  
 3161-1 St. Johns Bluff Road South • Jacksonville, Florida • 32246

**PASSENGER & BILLING INFORMATION**

*\*Please Print Legibly*

Passenger First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

**BILLING** Street Address or P.O. Box Number \_\_\_\_\_

**BILLING** City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Travel Contact Phone Number (\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Number in Party, Additional Passenger Names (more than 3, please use separate form): \_\_\_\_\_

**FLIGHT INFORMATION**

*\*For guests arriving or departing on different flight than one(s) listed below, please use separate form.*

**Arrival & Departure Transportation**     **Arrival Transportation ONLY**     **Departure Transportation ONLY**

Arrival Date \_\_\_\_\_ Airline \_\_\_\_\_ Flight # \_\_\_\_\_

Flight Arrival Time \_\_\_\_\_ AM/PM    Origin Airport \_\_\_\_\_    Arrival Airport \_\_\_\_\_

Departure Date \_\_\_\_\_ Airline \_\_\_\_\_ Flight # \_\_\_\_\_

Flight Departure Time \_\_\_\_\_ AM/PM    Departure Airport \_\_\_\_\_

**Notes/Requests** (i.e. dropping off rental car, require seatbelts, infant car seat, etc.) \_\_\_\_\_

**PAYMENT INFORMATION**

*\*Destination Planning Corporation requires full prepayment to confirm ALL transportation reservations.*

**Shared Ride Express Shuttle Rate:** \$20.00 per passenger/each way

- Pricing is **Inclusive** of parking, service fees and any applicable taxes and is subject to change for 2010.
- Rates based on one-way transfer from Jacksonville International Airport to Hyatt Riverfront Downtown Jacksonville.

Please make your payment with one of the following credit cards: (Please PRINT legibly)

Credit Card:     AMEX     Discover     MasterCard     VISA

Card Number \_\_\_\_\_    Expiration Date \_\_\_\_\_    Security Code \_\_\_\_\_

Cardholder's Name \_\_\_\_\_    Cardholder's Signature \_\_\_\_\_

I authorize Destination Planning Corporation to charge my credit card for the reservation listed above. I understand that if my reservation is not cancelled within 24 hours of the scheduled pickup time or if I do not show up for my transportation reservation, full charges will apply. For cancellations, please call DPC office at 904-249-3729. **Reservations are processed during our regular business hours M-F 8:30am – 5:30pm EST.** Emergency after hours contact -- please call Anne Urban at 904-699-8704. **Please note a \$10.00 fee will apply to ALL cancellations.**

**CONFIRMATION INFORMATION**

*\*Please make sure your e-mail address above is legible!*

You will receive a confirmation EMAIL to confirm all details for transportation – **Pick Up Location at JIA, Pick Up Location at Hotel, Arrival & Departure Dates, Payment Confirmation, etc.**

**Please print this email and bring it with you on your trip for reference.**

Reservation form must be completed in full and faxed or e-mailed to Destination Planning Corporation no later than 48 hours prior to reservation time in order to receive the reduced group rate. The standard rate of \$25.00 each way will apply for all reservations requested within 48 hours prior to arrival or onsite at Jacksonville International Airport.

CONFIRMATIONS WILL BE RETURNED APPROX 7 DAYS OF ARRIVING FLIGHT.

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